

From: John·K·Milner·<john.milner@btinternet.com>↵

Sent: Friday, August 23, 2024 8:18 AM↵

To: adrian@potters.me.uk↵

Subject: RE: Churchyard Grant¶

¶

Adrian¶

¶

It is now sitting comfortably in the restricted Churchyard fund.¶

¶

Many thanks¶

¶

John¶

¶

From: adrian@potters.me.uk↵

Sent: 22 August 2024 17:49↵

To: John·Milner·(BPC)·<john.milner@btinternet.com>↵

Subject: Churchyard Grant¶

¶

Hi John¶

I have transferred the BPC grant of £1,000 to the BPCC account ending 4897.¶

Once received, would you please acknowledge receipt thereof for the BPC records.° Thank you.¶

Cheers¶

Adrian¶

¶

|John-K-Milner-<john.milner@btinternet.com>¶

adrian@potters.me.uk¶

Thu-27/02/2025-15:29¶

¶

Adrian¶

¶

Happy-to-confirm-that-£200-has-been-received-from-BPC¶

¶

Many-thanks¶

¶

John¶

¶

From: adrian@potters.me.uk↵

Sent: 27-February-2025-11:07↵

To: John-Milner-(BPC)-<john.milner@btinternet.com>↵

Subject: Donation-from-BPC¶

¶

Good-morning, John¶

Just-to-let-you-know-that-we-have-transferred-a-donation-of-£200-to-BPCC.¶

Would-you-please-email-a-reply-as-an-acknowledgement-of-the-receipt-of-the-funds, for-our-records.ºThank-you.¶

Kind-regards¶

Adrian¶

¶

From: Taylor David <treasurer@cirencester.foodbank.org.uk>
Sent: 27 February 2025 10:26
To: adrian@potters.me.uk
Subject: Re: Donation from Baunton Parish Council

Thank you Adrian

This is most likely the last time I respond as I hand over my volunteer duties to Stephanie Knowles. She will take my email address from next week.

Again, thanks for all your support over the 7 years I have been treasurer.

Kind regards

David

Sent from my iPhone

On 27 Feb 2025, at 09:49, adrian@potters.me.uk wrote:

Good morning, David

Just to let you know that we have transferred £400 as a donation to the Foodbank.

It's a great pity that this country still needs the services of foodbanks but that won't be changing anytime soon, so thank you for the hard work you and your colleagues do.

Would you please reply to this email to acknowledge receipt, for our records. Thank you.

Kind regards

Adrian

Adrian Potter FCCA
Responsible Finance Officer
Baunton Parish Council

adrian@potters.me.uk

From: Elizabeth Hall <elizabeth.hall@ca-scd.org.uk>
Sent: 01 March 2025 16:17
To: adrian@potters.me.uk
Subject: Re: Donation from Baunton Parish Council

Dear Adrian,

Thank you so much for this generous donation - I can confirm that it has been received in our bank account.

Would you like a short report in April on our work in Baunton Parish?

Kind regards,

Elizabeth

From: adrian@potters.me.uk <adrian@potters.me.uk>
Sent: Thursday, February 27, 2025 10:59 AM
To: Elizabeth Hall <elizabeth.hall@ca-scd.org.uk>
Subject: Donation from Baunton Parish Council

Good morning, Elizabeth

This is a note to let you know that we have transferred a donation of £400 to the account of Stroud and Cirencester Citizens Advice.

It's a small recognition of the excellent work that you do.

Would you please reply to this email as an acknowledgement of the receipt of these funds. Thank you.

Kind regards

Adrian

Adrian Potter FCCA
Responsible Finance Officer
Baunton Parish Council

Citizens Advice Stroud and Cotswold Districts Ltd A charity (#1096398) and a company limited by guarantee (#4388411), registered in England with address Unit 8, Brunel Mall, London Road, Stroud GL5 2BP Authorised and regulated by the Financial Conduct Authority (FRN: 617757)

Baunton Parish Council
Westwinds
Baunton
Cirencester
Gloucestershire
GL7 7BB

Zurich Town, Parish and
Community Council Team
PO Box 726
Chichester
PO19 9PS

Invoice

Invoice Date: 26th April 2024

Invoice No: 532916185

Client ref: 3700129

Policy	Policy Term	(£) Premium
YLL-2720864123	07/06/2024-06/06/2025	235.41
Inspection Contract (If Applicable)		0.00
Sub total		235.41
Inspection Contract VAT @ prevailing rate		0.00
Insurance Premium Tax (IPT) @ prevailing rate		28.25
TOTAL		£263.66

Payment is due before your cover starts, or immediately if your cover is already in place.

Please make cheques payable to Zurich Municipal and send to Zurich Town, Parish and Community Council Team, PO Box 726, Chichester, PO19 9PS

If paying by BACS, please note our new bank details and amend your records accordingly.

Acc Name: Zurich Town & Parish, Insurer Trust Account Acc Number: 23110249
Sort Code: 20 - 65 - 82 Bank: Barclays Bank PLC

Please quote your Client Reference on all BACS transactions

Invoice Queries
Phone: 0800 917 9426
Email: accounts.team@uk.zurich.com

Our VAT registration number is: 107 8316 77

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Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

First Aid Scotland Ltd & AED-DEFIB-SHOP

2-4 Oaktree Business Park,
Sneydholme, O5 DE118DJ GBR
+44(0)24464999
info@firstaidscotland.co.uk
www.firstaidscotland.co.uk
VAT Registration No.: 891714148



Tax Invoice

INVOICE TO

Baunton Parish Council
Adrian Potter
Baunton Parish Council
Westlands, Baunton
Gloucester
GL7 7BB

SHIP TO

Baunton Parish Council
Adrian Potter
Baunton Parish Council
Westlands, Baunton
Gloucester
GL7 7BB

INVOICE

4543

DATE

24/03/2025

TERMS

Net 30

DUE DATE

24/03/2025

**PURCHASE ORDER
POD ONLINE**

ACTIVITY	QTY	VAT	RATE	AMOUNT
Vivast PowerBest X3 AED (2PED022002)	1	T1	845.00	845.00
Subtotal				845.00
VAT TOTAL				169.00
TOTAL				1,014.00
BALANCE DUE				£1,014.00

VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	169.00	845.00

Bank Account Details:

Payee: First Aid Scotland Ltd.
Co operative Bank PLC
Sort Code: 08 92 50
Account Number: 68363044
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