

From: John·K·Milner·<john.milner@btinternet.com>↵

Sent: Friday, August 23, 2024 8:18 AM↵

To: adrian@potters.me.uk↵

Subject: RE: Churchyard Grant¶

¶

Adrian¶

¶

It is now sitting comfortably in the restricted Churchyard fund.¶

¶

Many thanks¶

¶

John¶

¶

From: adrian@potters.me.uk↵

Sent: 22 August 2024 17:49↵

To: John·Milner·(BPC)·<john.milner@btinternet.com>↵

Subject: Churchyard Grant¶

¶

Hi John¶

I have transferred the BPC grant of £1,000 to the BPCC account ending 4897.¶

Once received, would you please acknowledge receipt thereof for the BPC records.° Thank you.¶

Cheers¶

Adrian¶

¶

John-K-Milner-<john.milner@btinternet.com>

adrian@potters.me.uk

Thu-27/02/2025-15:29

Adrian

Happy-to-confirm-that-£200-has-been-received-from-BPC

Many-thanks

John

From: adrian@potters.me.uk

Sent: 27-February-2025-11:07

To: John-Milner-(BPC)-<john.milner@btinternet.com>

Subject: Donation-from-BPC

Good-morning, John

Just-to-let-you-know-that-we-have-transferred-a-donation-of-£200-to-BPCC.

Would-you-please-email-a-reply-as-an-acknowledgement-of-the-receipt-of-the-funds, for-our-records.°Thank-you.

Kind-regards

Adrian

adrian@potters.me.uk

From: Taylor David <treasurer@cirencester.foodbank.org.uk>
Sent: 27 February 2025 10:26
To: adrian@potters.me.uk
Subject: Re: Donation from Baunton Parish Council

Thank you Adrian

This is most likely the last time I respond as I hand over my volunteer duties to Stephanie Knowles

She will take my email address from next week

Again, thanks for all your support over the 7 years I have been treasurer

Kind regards

David

Sent from my iPhone

On 27 Feb 2025, at 09:49, adrian@potters.me.uk wrote:

Good morning, David

Just to let you know that we have transferred £400 as a donation to the Foodbank.

It's a great pity that this country still needs the services of foodbanks but that won't be changing anytime soon, so thank you for the hard work you and your colleagues do.

Would you please reply to this email to acknowledge receipt, for our records. Thank you.

Kind regards

Adrian

Adrian Potter FCCA

Responsible Finance Officer

Baunton Parish Council

adrian@potters.me.uk

From: Elizabeth Hall <elizabeth.hall@ca-scd.org.uk>
Sent: 01 March 2025 16:17
To: adrian@potters.me.uk
Subject: Re: Donation from Baunton Parish Council

Dear Adrian,

Thank you so much for this generous donation - I can confirm that it has been received in our bank account.

Would you like a short report in April on our work in Baunton Parish?

Kind regards,

Elizabeth

From: adrian@potters.me.uk <adrian@potters.me.uk>
Sent: Thursday, February 27, 2025 10:59 AM
To: Elizabeth Hall <elizabeth.hall@ca-scd.org.uk>
Subject: Donation from Baunton Parish Council

Good morning, Elizabeth

This is a note to let you know that we have transferred a donation of £400 to the account of Stroud and Cirencester Citizens Advice.

It's a small recognition of the excellent work that you do.

Would you please reply to this email as an acknowledgement of the receipt of these funds. Thank you.

Kind regards

Adrian

Adrian Potter FCCA

Responsible Finance Officer

Baunton Parish Council

Citizens Advice Stroud and Cotswold Districts Ltd A charity (#1096398) and a company limited by guarantee (#4388411), registered in England with address Unit 8, Brunel Mall, London Road, Stroud GL5 2BP Authorised and regulated by the Financial Conduct Authority (FRN: 617757)

Baunton Parish Council
Westwinds
Baunton
Cirencester
Gloucestershire
GL7 7BB

Zurich Town, Parish and
Community Council Team
PO Box 726
Chichester
PO19 9PS

Invoice

Invoice Date: 26th April 2024

Invoice No: 532916185

Client ref: 3700129

Policy	Policy Term	(£) Premium
YLL-2720864123	07/06/2024-06/06/2025	235.41
Inspection Contract (If Applicable)		0.00
Sub total		235.41
Inspection Contract VAT @ prevailing rate		0.00
Insurance Premium Tax (IPT) @ prevailing rate		28.25
TOTAL		£263.66

Payment is due before your cover starts, or immediately if your cover is already in place.

Please make cheques payable to Zurich Municipal and send to Zurich Town, Parish and Community Council Team, PO Box 726, Chichester, PO19 9PS

If paying by BACS, please note our new bank details and amend your records accordingly.

Acc Name: Zurich Town & Parish, Insurer Trust Account Acc Number: 23110249

Sort Code: 20 - 65 - 82 Bank: Barclays Bank PLC

Please quote your Client Reference on all BACS transactions

Invoice Queries

Phone: 0800 917 9426

Email: accounts.team@uk.zurich.com

Our VAT registration number is: 107 8316 77

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